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COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE **OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Senator Mike Lee

Employing Office/Committee: _____

Travel Expenses Paid by (List all sources): Conservative Partnership Institute

Travel Date(s): February 9-12, 2023

Description/Title of Attached Forms: The invitation and the sponsor form

Purpose of Amendment (describe the reason for amending original submission): Adding the invitation and sponsor form

07/25/2023

(Date)



(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Conservative Partnership Institute (CPI)
To present at the CPI Conservative Members Retreat/Winter Leadership Conference
2. Description of the trip: _____
3. Dates of travel: February 9-12, 2023
4. Place of travel: Orlando, Florida
5. Name and title of Senate invitees: Senator Mike Lee
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

- OR -

☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

- AND -

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

- AND -

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

N/A

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

CPI is the sole sponsor, responsible for organizing and conducting the trip, working with invitees and speakers.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:
In accordance with its mission of educating, training, and uniting the conservative movement,

CPI is sponsoring this travel to educate and equip conservative office holders and to connect conservative leaders at the federal, state, and local levels.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

CPI has previously sponsored educational and training events for conservative Members of Congress and congressional staff, and has invited Members and staff to attend policy retreats attended by conservative thought leaders and activists.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

CPI provides regular briefings and training sessions to congressional staff and conservative leaders and activists.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate	\$300	\$495	\$525	\$100 (airport transfers)
☐ Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The Conservative Member Retreat is organized with respect to congressional participation, while the Winter Leadership Conference is organized without respect to congressional participation.

18. Reason for selecting the location of the event or trip

Location is easily accessible via direct flights and conducive to supporter conference.

19. Name and location of hotel or other lodging facility:

Omni Orlando Resort at Championsgate, Championsgate Florida

20. Reason(s) for selecting hotel or other lodging facility:

Hotel has ample meeting space and hotel rooms and is easily accessible by direct flights.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

See attached form

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

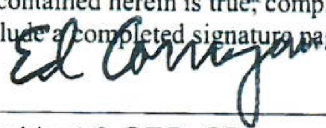
Congressional attendees will travel by coach-class airlines.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

No entertainment will be paid by the sponsor.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Name and Title: Ed Corrigan, President & CEO, CPI

Name of Organization: Conservative Partnership Institute

Address: 300 Independence Ave, SE, Washington, DC 20003

Telephone Number: (202) 680-8746

Fax Number:

E-mail Address: ecorrigan@cp.org

Conservative Members Retreat & Winter Leadership Conference*Conservative Policy & Strategies for 2023*

Omni Orlando at ChampionsGate

February 9-12

21. The lodging cost for the first two nights (February 9-10), for the Conservative Member Retreat portion of the travel, are below the Orlando GSA per diem rate of \$98 per night. Lodging cost on the third night (February 11), for the Winter Leadership Conference portion of the travel, is \$299 per night, which exceeds the Orlando GSA per diem rate. Meal costs are at the Orlando GSA per diem rate of \$69 per day for the Conservative Members Retreat and above Orlando GSA per diem rate at \$193.50 per day for the Winter Leadership Conference

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
SIGNATURE PAGE FOR ADDITIONAL SPONSOR
(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the February 9-12, 2023 trip
to Orlando, Florida Dates of Travel (Month Day, Year)
is true, complete, and correct.
Place of Travel

Signature of Travel Sponsor: Ed Corrigan

Ed Corrigan, President & CEO, CPI

Name and Title: _____

Conservative Partnership Institute

Name of Organization: _____

300 Independence Ave, SE, Washington, DC 20003

Address: _____

(202) 680-8746

Telephone Number: _____

Fax Number: _____

ecorrigan@cpi.org

E-mail Address: _____

Dear Mark,

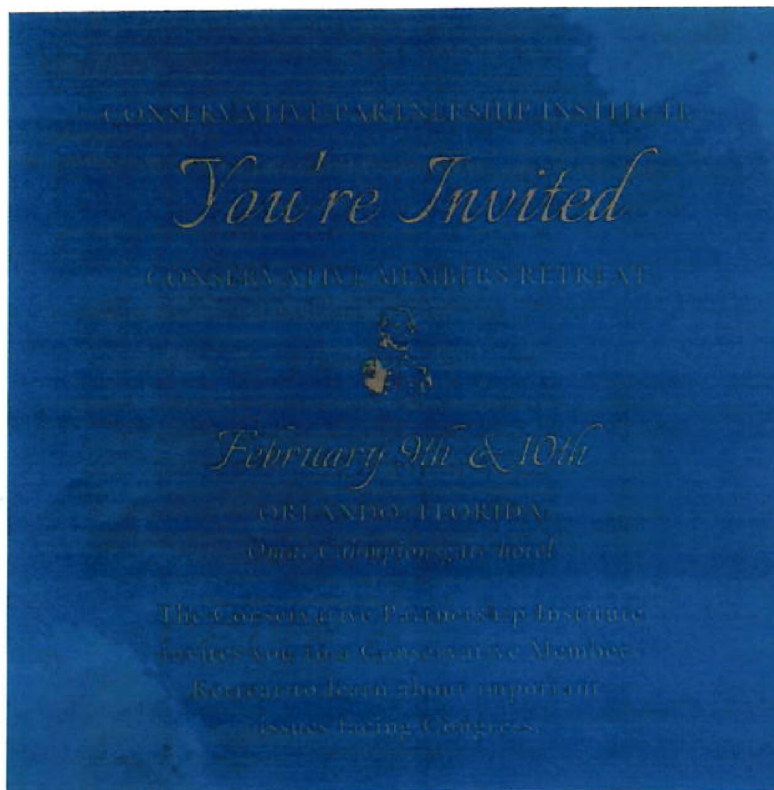
It is our pleasure to invite Senator Lee to participate in the Conservative Partnership Institute's **2023 Conservative Members Conference on February 9 & 10, 2023, & Winter Leadership Conference on February 10-12, 2023.**

We would be thrilled if Senator Lee would speak on panel during the Conservative Member's Retreat on February 10th at 2:15-4:00pm titled Session #5 - Communicating with Constituents, the Media, and the Public.

Additionally we would love for him to speak at the Winter Leadership Conference dinner on Saturday, February 12th.

With gratitude,

Senator Jim DeMint & Mark Meadows
Conservative Partnership Institute



CONSERVATIVE PARTNERSHIP INSTITUTE

Please Join Us

2023 WINTER LEADERSHIP CONFERENCE



February 10th-12th

ORLANDO, FLORIDA
Omni Championsgate Hotel